

2017 ALL-AMERICAN CLUB "Yearbook" AWARD – For Year 2016

SECTION 1 - CLUB INFORMATION (NO POINTS AWARDED)

Club Name & Address _____

Date organized _____ Federation affiliation _____

Number of members: Adults _____ Honorary/Life _____ Juniors _____

[Don't combine Honorary/Life with total adults.]

Meeting Place: _____

[Include city, state]

Person filling out form: Name _____

Address: _____

City: _____ State _____ Zip _____

Phone: _____ E-mail: _____

Mission or purpose of the club: _____

SECTION 2 – SERVICE TO MEMBERS OR GUESTS (30+ POINTS POSSIBLE)

General Meetings: Number of meetings _____ Average attendance _____ Guests _____

Programs: *Include a separate list of programs for the year, including topic, speaker, etc.

Board Meetings: Number of meetings _____ Average attendance _____

Officers: *Include a separate list of officers, directors, and committee chairmen.

Junior Meetings: Number of meetings _____ Average attendance _____

Adult leader(s): _____

Bonus: Separate junior workshops or events other than meetings? _____

Special Group Meetings (Established groups): Number attending:

Cabbing _____ Tumbling _____ Carving _____ Flint Knapping _____

Faceting _____ Metal-working/metalsmith _____ Beading _____

Mineral study _____ Fossil study _____ Intarsia _____ Jewelry making _____

Other _____ [Indicate type.]

Social Events: Number attending Picnic _____ Banquet _____ Holiday Dinner _____

Other (Describe): _____

Club hosts Show: Yes _____ No _____ Date(s) _____

Dealers: Yes _____ No _____ # _____, Demonstrators: Yes _____ No _____ # _____

Member Displays: # _____ Junior Displays: # _____

Bonus: Competitive Displays by members? Yes _____ No _____

Special Features: Club library: Yes _____ No _____

Yearbook committee or Website committee: Yes _____ No _____

Lapidary studio/workshop (supported by and available to members): Yes _____ No _____

Field Trips: Yes _____ No _____ No. of trips in field _____ Other trips (museum, shows) _____

Other clubs invited? Yes _____ No _____

Workshops: (beading, lapidary skills, jewelry, etc.): Yes _____ No _____

*Include a separate list of workshops.

Club maintains an active Website: Yes _____ No _____ URL _____

Traveling club display (For other club shows, youth groups, schools, etc.): Yes _____ No _____

Bonus: Members performed as judges for Bulletin Editor's contest, Competitive displays or Website competitions? _____ (give names, details or photo documentation)

SECTION 3 - PUBLICATIONS AND PUBLICITY (15 POINTS POSSIBLE)

Bulletin: Yes___ No___ Bulletin name _____

Editor's name _____

Club Website: Show information posted: Yes___ No___

Meeting information posted: Yes___ No___

Workshop information posted: Yes___ No___

Meeting notices posted in public places: Yes___ No___ Where? _____

Meeting notices published in local media: Yes___ No___ Where? _____

Show fliers posted in public places: Yes___ No___ Where? _____

Show information published in local media: Yes___ No___ Where? _____

Free or paid ads on TV or radio: Meeting notices: Yes___ No___

Show information: Yes___ No___

Copies of supporting material to include in report: 1) fliers; 2) media articles about the club activities; 3) show ads; 4) show or meeting notices from newspapers; 5) articles copied from club newsletter; 6) screens shots from web; 7) other.

SECTION 4 - SUPPORT FOR REGIONAL FEDERATIONS, AFMS AND OTHER CLUBS (20+ POINTS POSSIBLE)

Members served in Federation as Officers, Committee Chairs or committee members:

Regional federation: Yes___ No___ (*Include a separate list of members serving.)

AFMS: Yes___ No___ (*Include a separate list of members serving.)

Members attended a Federation convention or show:

Regional Federation: Yes___ No___ #___ AFMS: Yes___ No___ #___

Members supported Federation scholarships or endowment funds:

AFMS: Scholarship fund: Yes___ No___ Endowment fund: Yes___ No___

Other support for regional federations? (explain) _____

Members gave programs for other clubs: Yes___ No___ *Include a separate list of programs.

Members attended other club shows, swaps, etc: Yes___ No___

Members held joint field trips with other clubs: Yes___ No___

Members displayed/demonstrated at other club shows: Yes___ No___

Club exchanged bulletins with other clubs: Yes___ No___ *Include a separate list.

Bonus: Bulletin Editor is a member of Scribe: Yes___ No___

Supporting material should include lists of all the above persons, positions, etc, and could include pictures, copies of certificates, reports printed in club newsletter, thank-you notes, etc.

SECTION 5 - COMMUNITY RELATIONS (15 POINTS POSSIBLE)

Members gave talks or demonstrations at local schools: Yes___ No___

*Include a separate list of those given.

Members gave talks or demonstrations to local groups: Yes___ No___

*Include a separate list of those given.

Members maintained displays at local public sites: Yes___ No___

*Include a separate list of sites.

Members maintained a booth, or an activity, at a local event: Yes___ No___

*Include a separate list of events.

Members donated materials to school, college, scouts, etc.: Yes _____ No _____

Members active in local affairs: Yes _____ No _____

Supporting material for the above should provide details for these items, and could include pictures, thank you cards, letters and certificates of appreciation, reports from club newsletter, etc.

SECTION 6 - GOVERNMENT AGENCY AND LEGISLATIVE RELATIONS (10 POINTS POSSIBLE)

Members served on governmental agency committees: Yes _____ No _____

*Include a separate list of those who served.

Members provided comments on governmental agency proposals, etc: Yes _____ No _____

*Include a separate list of proposals and participants.

Members contacted congressional representatives regarding legislation affecting access to sites, and collecting from same: Yes _____ No _____

*Include a separate list of representatives contacted and legislation, or copies of letters.

Members supported access/collecting lobbying organizations like ALAA: Yes _____ No _____

*Include a separate list of organization(s).

Bonus: Club is member of ALAA: _____ Yes

Supporting materials should include details for all of the above items, reports from club newsletter, and should include copies of correspondence.

SECTION 7 - OVERALL FORMAT AND PRESENTATION - (10 POINTS POSSIBLE)

This section evaluates neatness, organization, grammar, spelling, and overall presentation of material

SCORING AND AWARDS

Gold All-American Club Award: 90 - 100 points (average of three)

Silver All-American Club Award: 80 - 89 points (average of three)

Bronze All-American Club Award: 70 - 79 points (average of three)

Honorable Mention: Less 70 points (average of three)

Bonus +1 point for each

Instructions for completing the entry form:

1. Each entry can be submitted either as A) single document, limited to a maximum of 100 pages (one- or two-sided), including text and graphics. A loose leaf notebook or a scrapbook are suitable binders. Or B) one pdf file with bookmarks to indicate sections, with maximum page count of 100 pgs. This can be emailed or mailed on a flash drive or burned to CD.
2. The document should have six (6) sections, divided with the numbers 1 - 6, with the entry form in section 1 and the supporting documentation (or scan of documents) for each of the entry sections following the appropriate divider. There is no restriction on the number of pages in any one section, **PROVIDED THE TOTAL OF ALL SECTIONS DOES NOT EXCEED 100 PAGES.**
3. When filling out the entry form, mark all appropriate blanks and entry numbers, or other information where requested. Assemble requested supporting materials and lists following the appropriate section divider and insert photos and other graphics following the typed information.
4. All requested material is **for the year 2016.**
5. Deadline for submitting to the AFMS chairman (rmkapta@comcast.net) is **April 17, 2017.** Check with your regional chairs for their deadlines.